



# Granite Town Media

## Advisory Committee

### Meeting Minutes

5 January 2012

**Present:** Andrew Jeffery, Joe Kasper, Mike McInerney, Tom Schmidt

**Absent:** Frank Corey, Rosie Deloge, Tim Finan, Jose Luna, Len Mannino

**Guests:**

#### **Call to Order:**

Meeting called to order 6.00 PM

Minutes approved.

Mike is working with Access AV to install scan converter in the BoS meeting room. Converter will convert computer images to broadcast TV format resulting in improved legibility. Mike will also discuss having them install an On-the-Air sign wired into the Cable and Streaming feed to signify when programs are being broadcast.

Wiremold cable guard is in place in the Board of Selectmen meeting room.

EZ stream has confirmed we are able to directly stream all three channels. Mike needs to verify with [Leightronix](#) the NEXUS is able to process all three channels. Once that is done he will request Comcast activate the third PEG channel. We were waiting to activate the third channel until Comcast finished the digital conversion. That was completed in December. We will have three consecutively numbered digital channels. At present video content will be limited to standard definition.

Currently the School budget committee meetings are not being covered due to conflict with other meetings. Mike and Peter Basiliere are looking into possibility of moving meetings to different day. GTM is unable to cover two meetings on the same day, unless one is in the BoS meeting room due to lack to equipment. We are looking into purchasing addition equipment (mainly audio) to increase the number of simultaneous meetings we are able to cover.

Tom noticed streaming image quality is much improved. Mike said he spoke to [EZstream](#) and they encouraged him to increase the upload data rate. Currently EZstream has no way to adaptively transcode material based on download bandwidth capability. Whatever rate

Mike uploads is the rate the viewer needs to support. So far we have no received any complaints from residents unable to view streaming material.

Mike is set to cover the town and school deliberative sessions. The town deliberative session will be a good test of the new audio equipment.

Mike asked about moving GTM advisory committee meeting location and date so it can be added to the meeting being broadcast. Current meeting date is based on member availability and it may not be feasible to change. As only four members we present action was table pending further discussion.

Tom brought in PC and projector. The bulk of the meeting was spent editing the policy and procedure manual.

In editing the policy and procedure manual committee decided to add a section to the Bylaws (which are also under revision) to have GTM director introduce volunteers and employees to the committee wherever possible,

**Upcoming Meeting:**

2 February 2012 Library AV room

**Adjourn:**

Meeting adjourned 8:05 PM

Respectfully submitted: Tom Schmidt